

Office of Child Welfare Programs

Maurita Johnson, Deputy Director of Child
Welfare Programs

Authorized signature

Number: CW-IM-14-008

Issue date: 5/22/14

Topic: Foster Care

Subject: Voluntary Placement Agreements and Voluntary Custody Agreements

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental |
| <input type="checkbox"/> Children, Adults and Families | Disabilities Services (ODDS) |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Child Welfare |

Message:

The recent state IV-E audit brought to our attention discrepancy in practices around the state related to the valid effective date of a voluntary placement agreement or voluntary custody agreement.

The effective date of either of these types of agreement is the latter of any dates that all relevant parties signed the agreement. The forms have been revised to identify that effective date as the last date of any individual signing the agreement.

The Voluntary Placement Agreement is [CF 0499](#).

The Voluntary Custody Agreement is [CF1005](#).

The revised forms are available via the DHS Forms Directory on our Internet website.

Please note that the department needs to obtain all required signatures before the agreement is effective.

Please discard any of the previous unused versions of these forms you may have and begin using the updated version immediately.

If you have any questions about this information, contact:

Contact(s):	Annajean Goins - 503-945-6897		
	Kevin George - 503-945-5987		
Phone:	See above.	Fax:	503-945-6969
Email:	a.j.goins@state.or.us kevin.george@state.or.us		